



CENTERVILLE CITY

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Incorporated in 1915

Mayor

Clark Wilkinson

City Council

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Meham

City Manager

Steve H. Thacker

interoffice MEMORANDUM

to: Mayor Wilkinson
City Council
cc: Department Heads
Planning Commission
from: Steve H. Thacker, City Manager *A. Thacker*
subject: City Manager's Summary of May 1, 2018 Council Meeting
date: April 27, 2018

The Community Foundation Board will meet at 6:00 p.m. prior to the regular City Council meeting. This involves Mayor Wilkinson, Councilman Ince and City staff. The rest of you do not need to come until 7 p.m. Dinner will be available for the Foundation Board members beginning about 5:45 p.m.

7:00 Regular City Council Meeting

E.1. Minutes Review – The minutes are available via NovusAgenda.

E.2. Summary Action Calendar

- a. **Waterline Easement** – This easement on the Colonial Lumber property is needed to provide water service to the new Quick Quack Car Wash.
- b. **Revocable Encroachment License Amendment** – The property owners have requested a change in the improvements required to access their property, as expressed in this license agreement. Staff do not object to the amendment.
- c. **Surviving Spouse Trust Fund** – This Trust Fund was established by State legislation last year for funding health insurance for the surviving family members of a police officer or firefighter who dies in the line of duty. The City signed a participation agreement last year, but due to legislative amendments in 2018, the State is asking participating agencies to approve new agreements. The City pays about \$1700 yearly to participate in this “insurance fund”.
- d. **Commence Warranty Period** – The City Engineer recommends the warranty period begin for the C. Johnson Amended Subdivision.
- e. **CLG Grant Contract** – The City has been awarded another \$10,000 CLG grant to be used for the benefit of the Whitaker Museum and Landmarks Commission. By approving this contract, the City Council agrees to provide matching funds of \$10,000.

E.3. Public Hearing—General Plan Amendments re Pages Lane Commercial Area – The City Council has been discussing this matter since last year. They are now ready to receive public comment on this proposed amendment which describes the desirable future uses of this area—i.e. the south side of Pages Lane between Main Street and 400 East.



- E.4. Public Hearing—Zoning Code Amendments** – This amendment to the Hillside Overlay provisions will allow greater impervious surface coverage on lots zoned Agricultural-Low in a Hillside Overlay area. The developer of a residential subdivision requested this change. Staff agree it is a reasonable request and results in requirements more consistent with the application of these rules on lots zoned Residential-Low.
- E.5. Public Hearing—Code Amendments re Cemetery Restrictions** – The Parks & Recreation Director has recommended this code amendment, which would prohibit the installation of a ground-level marker or above-ground monument before someone is buried in the space. Early installation of grave monuments increases the maintenance burden on City employees before the space is actually used.
- E.6. LWCF Grant Contract for Island View Park Project** – Last year the City Council authorized the submission of an application for a federal grant to fund a portion of the cost of renovating Island View Park. That application has been approved pending the City entering into a contract with the Utah Division of Parks & Recreation, the agency that will administer or oversee the expenditure of these funds on behalf of the National Park Service. The grant amount is \$677,000 and must be equally matched with \$677,000 from local funds, to be used for Phase 1 of the Island View Park Renovation Project. The City's match will come from RAP Tax revenue over the next two years.
- E.7. Award Bid for 2018 Streets Crack Seal & Slurry Seal Project** – Bids were opened on Friday, April 27, for the annual streets maintenance project. To allow the contractor to proceed right away while temperatures are best for this type of work, staff recommends the Council award this bid in their May 1 meeting. Bid results will be attached prior to the meeting when available from the City Engineer.
- E.8. FY 2019 Proposed Budget** – State law requires that I submit my annual Proposed Budget to the City Council by their first regular meeting in May. I am still finalizing that document as well as my Budget Message which summarizes the detailed budget. Those documents will be attached to NovusAgenda when available in advance of the Council meeting. At some point in time—whether at this meeting or a later meeting—the City Council needs to adopt a “Tentative Budget”, allow a period for public review, and hold a public hearing, which I recommend be held on June 5. According to State law, the Council must adopt a Final Budget no later than June 22 for the fiscal year beginning July 1, 2018.
- E.9. Mayor's Report** – Mayor Wilkinson will report on a recent meeting with UTA reps about bus service enhancements/improvements in Centerville, and on the recent retreat he attended as the City's rep on the solid waste district board of directors.
- E.10. City Manager's Report** – Although the agenda does not identify any topics at this time, I may report on matters of City interest.
- E.11. Closed Meeting, if necessary** – At this time, I do not know of a need for a closed meeting, but the agenda allows for that possibility.
- E.12. Appointments to Boards/Committees** – Mayor Wilkinson may recommend appointments to City boards/committees.

9:00 RDA Meeting

The City Council will adjourn into an RDA Board meeting immediately following their regular council meeting. The limited agenda includes approval of minutes and submittal of my FY 2019 Proposed Budget for the RDA. As in the case of the City's Budget, the RDA Board needs to adopt a "Tentative Budget" at some point and schedule a public hearing, which I recommend be held on June 5, the same night recommended for the public hearing on the City's Tentative Budget.

Potential Agenda Items for May 15, 2018 meetings (subject to change):

- *Public Hearing – Zoning Map Amendment – 640 West Porter Lane*
- *Budget work session (time TBD)*
- *Police dispatching services agreement with Bountiful City*
- *Monthly financial report*
- *Report by Dee Hansen re sewer district*
- *Streets Overlay Project bid award*
- *Update re planning process for foothills property owned by City*

ST/mw